

6 January 2012

Dear Parent/Carer

Parents' Evening Year 11

The Year 11 Parents' Evening is on Thursday, 19 January, from 6pm to 8pm in the Sports Hall.

This will be a key opportunity to discuss the progress of your child with their individual subject teachers. This is obviously a very important time for Year 11 students in their final preparations for their GCSE exams.

Parents might want to discuss progress in the subject, results, targets and potential choices of subjects for Key Stage 5 (A-Levels and their equivalents).

A representative from Connexions will also be available to discuss career choices.

Parents will receive information on how to give support to help students achieve the best grades possible in every subject.

Included with this letter is the booking form which students will be expected to use to make appointments with individual teachers. Please make sure your child makes the appointments for you.

Please sign and return the reply slip below to indicate that you will be attending.

If you have any enquiries, please do not hesitate to make contact with the school.

Yours sincerely

N Mallen

Mr N Mallen
Director of Operations for Key Stage 4

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Reply slip: Please complete and return to your child's Form Tutor to pass to Mr Mallen

Student Name..... Form.....

***I(we) will / will not** be attending the Year 11 Parents' Evening on Thursday, 19 January 2012 from 6pm to 8pm

Signed Parent.....

**YEAR 11 PARENTS' EVENING
THURSDAY, 19 JANUARY 2012 FROM 6PM TO 8PM**

APPOINTMENTS BOOKING SHEET

Student Name..... Form.....

Time	Teacher
6.00pm	
6.10pm	
6.20pm	
6.30pm	
6.40pm	
6.50pm	
7.00pm	
7.10pm	
7.20pm	
7.30pm	
7.40pm	
7.50pm	